

Governor Support Service

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To the Governors of Holt House/Carterknowle Federation

Governors are reminded of the three core responsibilities of the governing board and should bear these in mind when considering questions to be asked at the meeting:

- 1. Ensuring clarity of vision, ethos and strategic direction of the school**
- 2. Holding the Headteacher to account for the educational performance of the school and its pupils**
- 3. Overseeing the financial performance of the school and making sure its money is well spent**

Dear Governor

MEETING OF GOVERNORS

Please may I invite you to attend a meeting of the governors to be held at Holt House School on 18 October 2016 at 4:30 p.m.

AGENDA

- 1. To receive and, if agreed, approve apologies**
- 2. Declaration of any pecuniary interests relevant to this agenda**
- Enc. **3. Confirmation of the minutes of the previous meeting on 20/09/16 and report on matters arising from the minutes**
- 4. Committee Minutes and reports from governors with curriculum links**
- 5. Co-option of new members onto the Governing Board**
- 6. Confirmation of leadership arrangements**
- 7. Date and time of the next meeting**
It is suggested that this be held on 14 February 2017
- 8. Any Other Urgent Business**