

**Holt House and Carterknowle Schools Federation
Staff Structure Autumn Term 2017**

Headteacher of the Federation: Helen Haynes
Head of School: Gill Clark
Personal Assistant to the Headteacher and Deputies: Rachel Watterson
Federation Business Manager: Gaynor Tyrrell
SEN Coordinator: Sarah Bannister

Holt House Staff

Carterknowle Staff

Deputy Headteacher: Roberta Reilly
(on maternity leave)

Co-Assistant Headteachers: Sally Ismay & Charlotte Mugglestone

Early Years Foundation Stage

EYFS Co-ordinator: Natalie Mitchell
Katy Watterson (Early Years Trainee Assistant)

Pre-School – Shadia Miller: Team Leader
Diane Dubois (Senior TA)
Sarah Mellers (TA)
Zareen Bibi (TA – M, T)
Louise Raza (TA – W, Th, F)

Foundation 2 – Natalie Mitchell: Team Leader
Butterflies
Natalie Mitchell
Emma Traynor (Senior TA/HLTA)
Honey bees
Rachel Mountford
Georgina Wathel (TA)

Key Stage One

Year 1 – Charlotte Mugglestone: Team Leader
Tigers
Charlotte Mugglstone
Ratna Khanom (Senior TA)
Penguins
Sophie Newton
Michelle Powell (TA)

Year 2 – Sally Ismay: Team Leader
Puffins
Sally Ismay (M, T, W)
Alison Jessop (Th, F)
Lisa Andrew (Senior TA)
Bears
Freya Sheldon
Tracy Burgess (TA)

Support Staff:
Judith Waters (Senior SEN TA/HLTA)
Angela Firth (PT Senior SEN TA)
Jackie Crawford (PT SEN TA)

Co-Assistant Headteachers: Lucy Atherton & Jane Laybourn

Lower Key Stage 2

Year 3 – Vacancy: Team Leader
Louan Rowe (temp TA)
Kirsty Clark (TA)
Sam Hall (Senior SEN TA)
3MB
Jill Meredith (M, T, W)
Katy Bodimeade (Wpm, Th, F)
3AT
Anna Thurtle

Year 4 – Hannah Wood: Team Leader
Jacqui Stephenson (Senior TA – M, T, W, Th)
Olympia Gianneka (Senior TA shared with Y5)
4HW
Hannah Wood
4TC
Tom Cain

Upper Key Stage 2

Year 5 – Nicola Hudson: Team Leader
Rachel Norrie (Senior TA)
Olympia Gianneka (Senior TA shared with Y4)
5NH
Nicola Hudson
5CW
Craig Windslow

Year 6 – Lucy Atherton: Team Leader
6AB
Lucy Atherton
Alex Walsh (TA)
6HD
Eve Hailey (M, T, W)
Jane Laybourn (W, Th, F)
Cat Deans (on maternity leave)
Jayne Robinson (Senior TA/HLTA)

Smart Kids Wrap Around Care:

Michelle Powell (Clubs Co-ordinator)
Angela Firth (After School Co-ordinator)
Emma Traynor (Breakfast Club Assistant)
Judith Waters (P/T Breakfast Club Assistant)
Lisa Hutchings (P/T Breakfast Club Assistant)

Admin and Maintenance:

Natalie Bailey (Admin & Clerical Assistant)
Michael Hitchcock (Caretaker)
Mei Yee Chan (Cleaner)
Zainab Mohammed (Cleaner)
Grace Wanyana (Cleaner)

Lunchtime Supervisors:

Michelle Powell (Level 4 TA and Provision Leader)
Zoe Whichello (Senior LTS – dining room)
Fozia Hussain (LTS)
Jackie Crawford (LTS)
Eleanor Spivey (LTS - F)
Shirley Kaufman (LTS – M, T, W, Th)
Sabah Khan (LTS)
Angela Firth (LTS)

Smart Kids Wrap Around Care:

Jayne Robinson (Breakfast Club Co-ordinator)
Alex Walsh (After-School Club Co-ordinator)
Sam Hall (Breakfast Club Assistant)
Laura Alston (After School Club Assistant)

Admin and Maintenance:

Paula Glover (Admin Assistant: M,T,W)
Faye Colegate (Admin Assistant: Th, F)
Paul Buchan (Caretaker)

Barnsley Norse Cleaning Service

Lunchtime Supervisors:

Jayne Robinson (HLTA and Provision Leader)
Teaching Assistants timetabled for duty.