

**Holt House and Carterknowle Schools Federation
Staff Structure Autumn Term 2017**

Headteacher of the Federation: Helen Haynes
Head of School: Gill Clark
Personal Assistant to the Headteacher and Deputies: Rachel Watterson
Federation Business Manager: Gaynor Tyrrell
SEN Coordinator: Sarah Bannister

Holt House Staff	Carterknowle Staff
<p>Deputy Headteacher: Roberta Reilly (on maternity leave)</p> <p>Co-Assistant Headteachers: Sally Ismay & Charlotte Mugglestone</p> <p>Early Years Foundation Stage</p> <p>EYFS Co-ordinator: Natalie Mitchell Katy Watterson (Early Years Trainee Assistant)</p> <p>Pre-School – Shadia Miller: Team Leader Diane Dubois (Senior TA) Sarah Mellers (TA) Zareen Bibi (TA – M, T) Louise Raza (TA – W, Th, F)</p> <p>Foundation 2 – Natalie Mitchell: Team Leader Butterflies Natalie Mitchell Emma Traynor (Senior TA/HLTA) Honey bees Rachel Mountford Georgina Wathel (TA)</p> <p>Key Stage One</p> <p>Year 1 – Charlotte Mugglestone: Team Leader Tigers Charlotte Mugglstone Ratna Khanom (Senior TA) Penguins Sophie Newton Michelle Powell (TA)</p> <p>Year 2 – Sally Ismay: Team Leader Puffins Sally Ismay (M, T, W) Alison Jessop (Th, F) Lisa Andrew (Senior TA) Bears Freya Sheldon Tracy Burgess (TA)</p> <p>Support Staff: Judith Waters (Senior SEN TA/HLTA) Angela Firth (Part time Senior SEN TA) Jackie Crawford (Part time SEN TA)</p>	<p>Co-Assistant Headteachers: Lucy Atherton & Jane Laybourn</p> <p>Lower Key Stage 2</p> <p>Year 3 – Vacancy: Team Leader Louan Rowe (temp TA) Kirsty Clark (TA) Sam Hall (Senior SEN TA) 3MB Jill Meredith (M, T, W) Katy Bodimeade (Wpm, Th, F) 3AT Anna Thurtle</p> <p>Year 4 – Hannah Wood: Team Leader Rachel Norrie (Senior TA) Jacqui Stephenson (Senior TA Y4&5 - M, T, W, Th) 4HW Hannah Wood 4TC Tom Cain</p> <p>Upper Key Stage 2</p> <p>Year 5 – Nicola Hudson: Team Leader Olympia Gianneka (Senior TA) Jacqui Stephenson (Senior TA Y4&5 - M, T, W, Th) 5NH Nicola Hudson 5CW Craig Windslow</p> <p>Year 6 – Lucy Atherton: Team Leader 6LA Lucy Atherton Alex Walsh (TA) 6HD Eve Hailey (M, T, W) Jane Laybourn (W, Th, F) Cat Deans (on maternity leave) Jayne Robinson (Senior TA/HLTA)</p>

Smart Kids Wrap Around Care:

Michelle Powell (Clubs Co-ordinator)
Angela Firth (After School Co-ordinator)
Emma Traynor (Breakfast Club Assistant)
Judith Waters (P/T Breakfast Club Assistant)
Lisa Hutchings (P/T Breakfast Club Assistant)

Admin and Maintenance:

Natalie Bailey (Admin & Clerical Assistant)
Michael Hitchcock (Caretaker)
Mei Yee Chan (Cleaner)
Zainab Mohammed (Cleaner)
Grace Wanyana (Cleaner)

Lunchtime Supervisors:

Michelle Powell (Level 4 TA and Provision Leader)
Zoe Whichello (Senior LTS – dining room)
Fozia Hussain (LTS)
Jackie Crawford (LTS)
Eleanor Spivey (LTS - F)
Shirley Kaufman (LTS – M, T, W, Th)
Sabah Khan (LTS)
Angela Firth (LTS)

Smart Kids Wrap Around Care:

Jayne Robinson (Breakfast Club Co-ordinator)
Alex Walsh (After-School Club Co-ordinator)
Sam Hall (Breakfast Club Assistant)
Laura Alston (After School Club Assistant)

Admin and Maintenance:

Paula Glover (Admin Assistant: M,T,W)
Faye Colegate (Admin Assistant: Th, F)
Paul Buchan (Caretaker)

Barnsley Norse Cleaning Service

Lunchtime Supervisors:

Jayne Robinson (HLTA and Provision Leader)
Teaching Assistants timetabled for duty.