

Summer 2018

To the Governors of Holt House and Carterknowle Federation

Governors are reminded of the three core functions of the governing board and should bear these in mind when considering questions to be asked at the meeting:

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding executive leaders to account for the educational performance of the organisation and its pupils and the performance management of staff
3. Overseeing the financial performance of the school and making sure its money is well spent

Dear Governor

MEETING OF GOVERNORS

Please may I invite you to attend a meeting of the Governors to be held at Carterknowle Junior school on 26 June 2018 at 4:30 p.m.

Governors are reminded to ensure that they have read all the information before coming to the meeting.

AGENDA

1. To accept or receive apologies for absence
2. Declaration of any pecuniary interests relevant to this agenda
- Enc. 3. Confirmation of the minutes of the previous meeting(20.03.18) and report on matters arising from the minutes
4. Headteacher's Report
5. Committee minutes and reports from Governors with curriculum links
6. To approve the budget spending plan for the financial year 2018-19
7. Annual report on Safeguarding
8. Confirm or appoint the reviewers for the Performance Management of the Headteacher and to appoint an external advisor to support the process
9. Review of the meeting – how has the Governing Board fulfilled the three core functions that it is responsible for?
10. Date and time of the next meeting
11. Any Other Urgent Business

