

To the Governors of Holt House and Carterknowle Federation

Dear Governor

You are invited to attend a meeting of the governors to be held at the school on 12 March 2019 at 4:30 p.m.

Governors are reminded to ensure that they have read all the information before coming to the meeting.

***Governors are reminded of the three core functions of the governing board and should bear these in mind when considering questions to be asked at the meeting:***

- 1. Ensuring clarity of vision, ethos and strategic direction***
- 2. Holding executive leaders to account for the educational performance of the organisation and its pupils and the performance management of staff***
- 3. Overseeing the financial performance of the school and making sure its money is well spent***

#### **MEETING OF GOVERNORS - AGENDA**

- 1. To receive and, if agreed, approve apologies**
- 2. Declaration of any pecuniary interests relevant to this agenda**
- Enc. **3. Confirmation of the minutes of the previous meeting(s) and report on matters arising**
- 4. Headteacher's Report**
- 5. Committee Minutes and reports from governors with curriculum links**
- 6. Review of the meeting – how has the Governing Body fulfilled the three core functions that it is responsible for?**
- 7. Any other urgent business**
- 8. Date and time of the next meeting**  
11 June 2019