

Summer 2019

To the Governors of Holt House and Carterknowle Federation

Dear Governor

You are invited to attend a meeting of the governors to be held at Carterknowle School on 11 June 2019 at 4:30 p.m.

Governors are reminded to ensure that they have read all the information before coming to the meeting.

***Governors are reminded of the three core functions of the governing board and should bear these in mind when considering questions to be asked at the meeting:***

- 1. Ensuring clarity of vision, ethos and strategic direction***
- 2. Holding executive leaders to account for the educational performance of the organisation and its pupils and the performance management of staff***
- 3. Overseeing the financial performance of the school and making sure its money is well spent***

#### MEETING OF GOVERNORS - AGENDA

1. To receive and, if agreed, approve apologies
2. Declaration of any pecuniary interests relevant to this agenda
- Enc. 3. Confirmation of the minutes of the previous meeting(s) and report on matters arising
4. Headteacher's Report
5. Committee Minutes and reports from governors with curriculum links
6. To record the approval of the spending plan 2019-2020 as determined at the Strategic Meeting on April 16<sup>th</sup> 2019
7. Report on arrangements for the completion of the Annual Safeguarding Report
8. Confirm the reviewers for the Performance Management of the Headteacher and confirm the process for appointing the external consultant
9. Plan/agree any Governing Board self-evaluation activity
10. Consider current governor training opportunities
11. Consider latest Sheffield Governor Newsletter
12. Any other urgent business  
AW/HH will agree the meeting configuration for 2019-2020 Academic year and circulate
13. Date and time of the next meeting